

## Residency Information for In-state Tuition

- Select from the categories below to see if you qualify for in-state tuition. Please read the information carefully and submit the appropriate documents to the Registrar's Office. If you do not meet any of the categories for New York City or State Residency Requirements do not complete the CUNY Residency forms. If you do not submit the correct documents you will delay the processing of your request. You are responsible for the payment of any and all Out of State tuition by the payment due date on your bill until your request for NYS residency status has been reviewed and a decision has been made in your favor. If a determination is made in your favor at a later date, you may be eligible for a tuition refund issued by the Office of the Bursar.

**Students Exempt from completing the City University Residency Forms**

- ✓ If you attended a New York City or State high school for two semesters, graduated in June 2009 and applied to BCC for Summer 2009 and Fall 2009.
- ✓ If you are an International Student in an F-1 visa status do not complete the CUNY Residency Forms.

**New York City Residency Requirements**

- ✓ Lived in NY State for 1 year and NY City for 6 months consecutively before the first day of classes.
- ✓ Complete CUNY Residency Forms enclosed in the packet.
- ✓ All questions must be answered. If a question does not apply to you write N/A (non applicable).

**Please Note:** Naturalized Citizens and Permanent Residents who meet NYC residency requirements **must** submit U.S. Passport, certificate of naturalization, permanent resident card (green card), refugee/asylum granted (I-94 card) temporary residency I-688 Employment Authorization card- 688A **OR** Cuban/Haitian entrant.

**Certificate of Residency (for students who live in New York State but not New York City)**

- ✓ If you lived in NYS but outside of the five (5) boroughs of NYC (Bronx, Manhattan, Queens, Brooklyn or Staten Island)
- ✓ You must complete a Certificate of Residency from your County Office which must be notarized and approved by the County three weeks prior to registering for classes.
- ✓ For more information or an application you may contact the Bursar's Office or the County's Fiscal Office where you live.
- ✓ It is the student's responsibility to ensure that a **VALID** Certificate of Residency is on file at the Bursar's Office **BEFORE** the student registers for classes.

**Non-Immigrant Status**

If you meet one of the following eligibility criteria as a **undocumented student** you may qualify for in-state tuition:

- ✓ You were enrolled in CUNY for the Fall 2001 semester, and you qualified for in-state tuition at that time, or
- ✓ You attended a New York State high school for two or more years, graduated, and applied to attend a CUNY institution within five years of receiving your New York State diploma, or
- ✓ You attended an approved New York State program for the GED exam preparation, received a Graduate Equivalency Diploma (GED) from New York State, and applied to attend a CUNY institution within five years of receiving your New York State GED

**Please Note:** Any student meeting one of the above eligibility criteria does not need to prove residency in New York State. Students without lawful immigration status **must complete and notarize the CUNY Residency Form: Part B (Affidavit of Intent to Legalize Immigration Status)**

**Non-Immigrant Unexpired Visa**

Complete Residency Forms **Part A and C ONLY** if you are living in the United States with non-immigrant status in one of the following visa categories:

✧ A-1, A-2, A-3, E-1, E-2, H-1B, H-1C, H-4, I, K, L, N, O, R, S, T, U or V. ✧

**Please Note:** You must submit all official correspondence from the U.S. Department of Immigration and Naturalization Service relevant to your continued status in the United States