

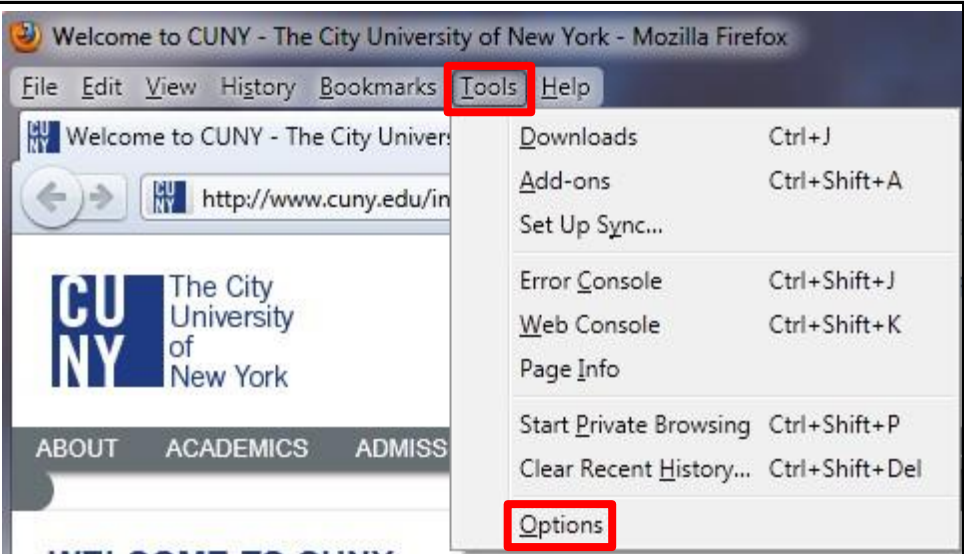
## Managing Mozilla Firefox Pop Up Blockers for CUNYfirst

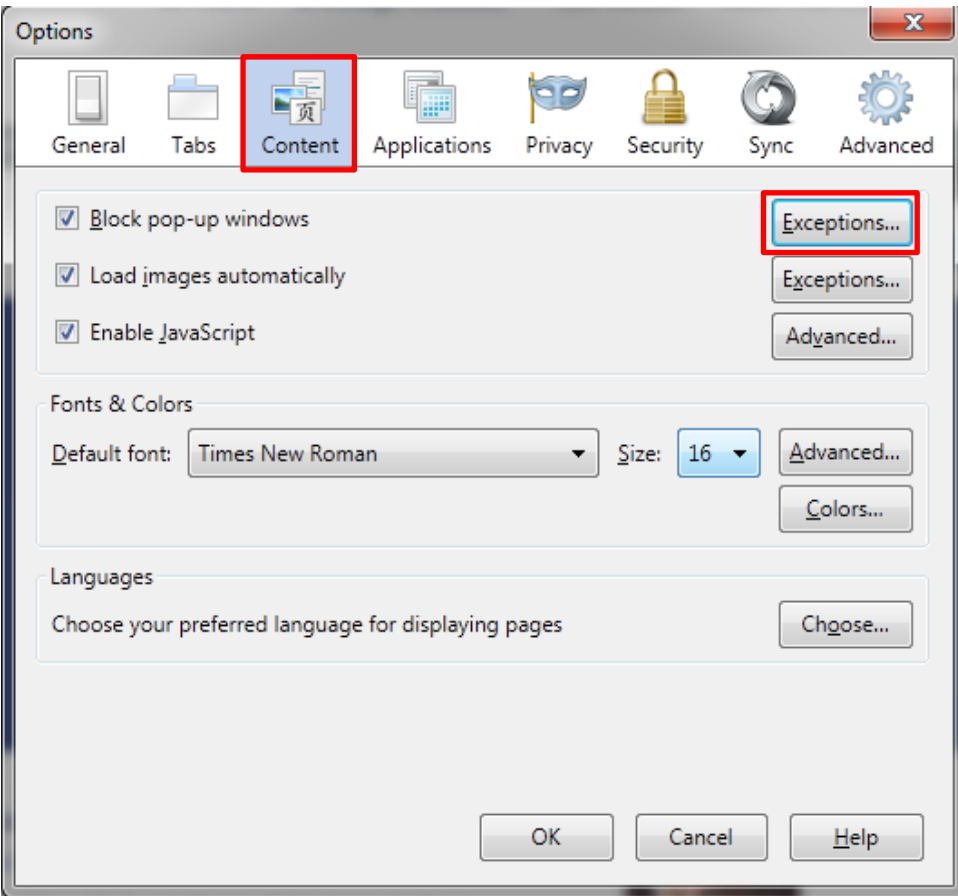
To save or print .pdf files from CUNYfirst, pop-up blockers must be turned-off in your browser prior to beginning the transaction (step sheet). The user will need to start again from the beginning of the transaction when the browser's pop-up blocker is not turned off.

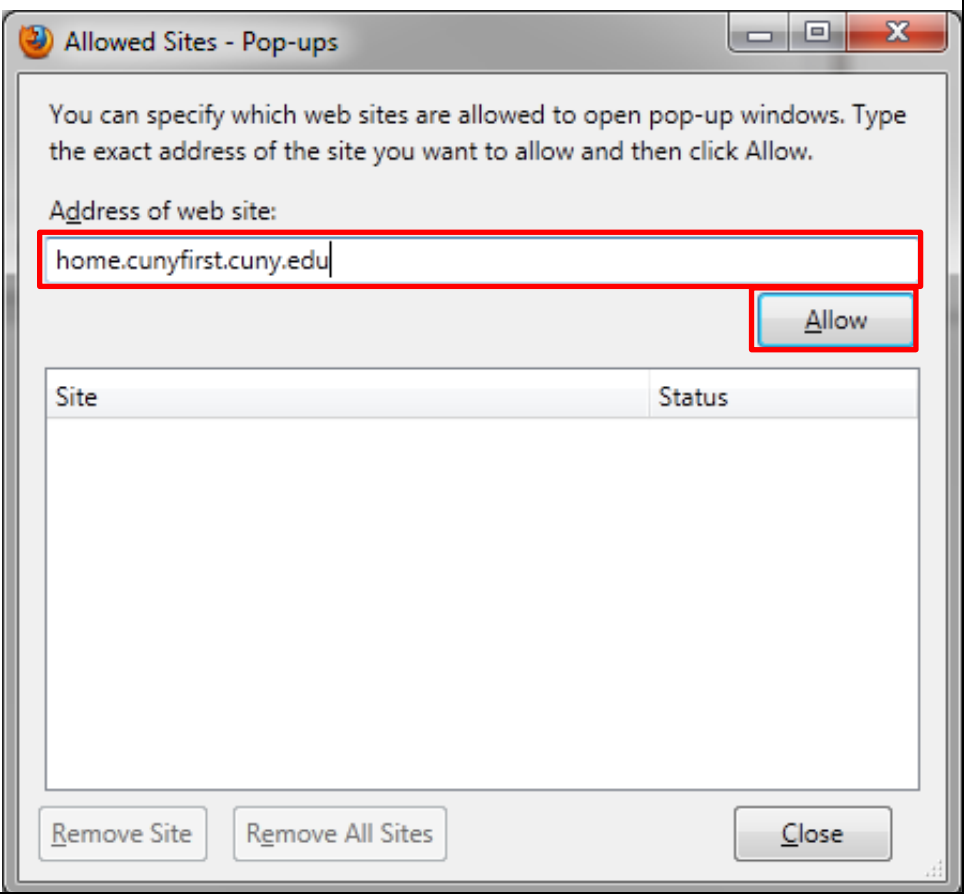
Some browsers allow the user to automatically allow pop-ups from specific websites. Once these browsers are set, then the user will always be able to get .pdf files or print from CUNYfirst without making further adjustments.

Major browsers supported by CUNYfirst are Mozilla Firefox, Microsoft Internet Explorer, and Apple Safari.

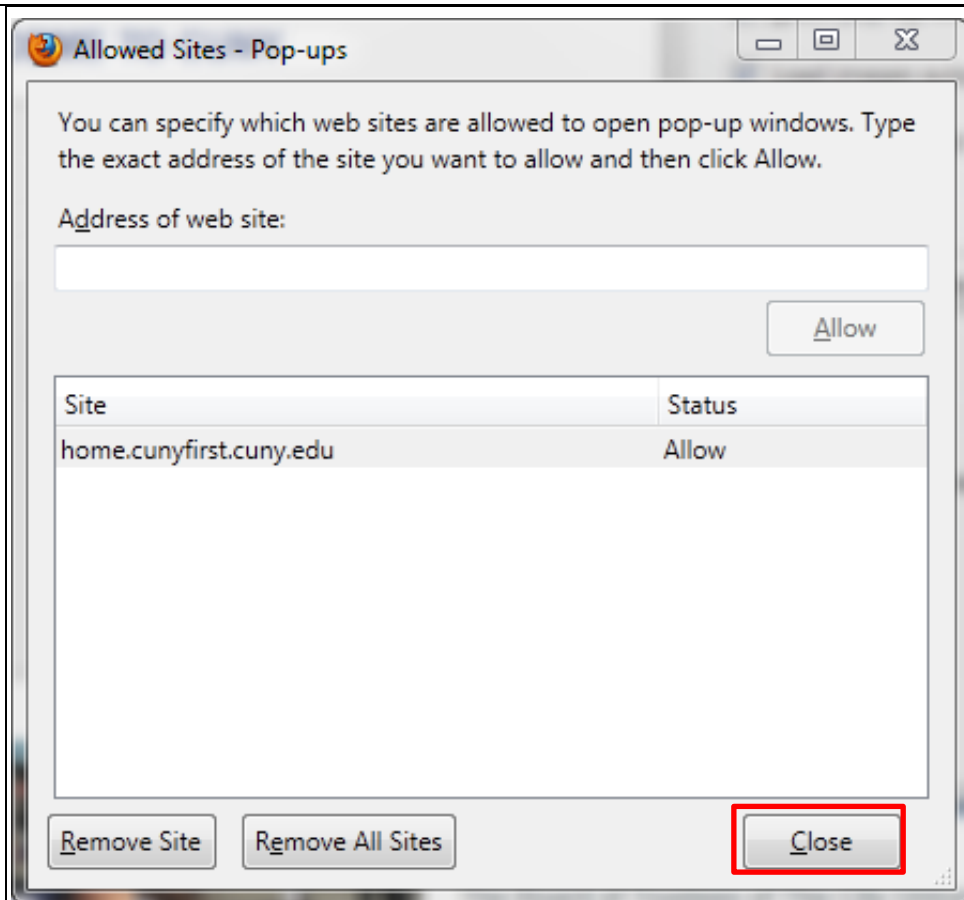
**Note: Each CUNY institution schedules administrative maintenance of browser software as needed. In that event, this procedure may need to be repeated.**

Step	Action
1.	 <p>In the header, click the <b>Tools</b> menu.</p>
2.	Select <b>Options</b> .

3.	 <p>The screenshot shows the 'Options' dialog box with the 'Content' panel selected. The 'Content' panel is highlighted with a red box. The 'Exceptions...' button is also highlighted with a red box. The 'Content' panel includes the following options:</p> <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Block pop-up windows</li><li><input checked="" type="checkbox"/> Load images automatically</li><li><input checked="" type="checkbox"/> Enable JavaScript</li></ul> <p>Buttons for 'Exceptions...', 'Advanced...', 'Colors...', and 'Choose...' are visible. The 'Exceptions...' button is highlighted with a red box.</p>
4.	Select the <b>Content</b> panel. Click the Block pop-up windows <b>Exceptions</b> button.

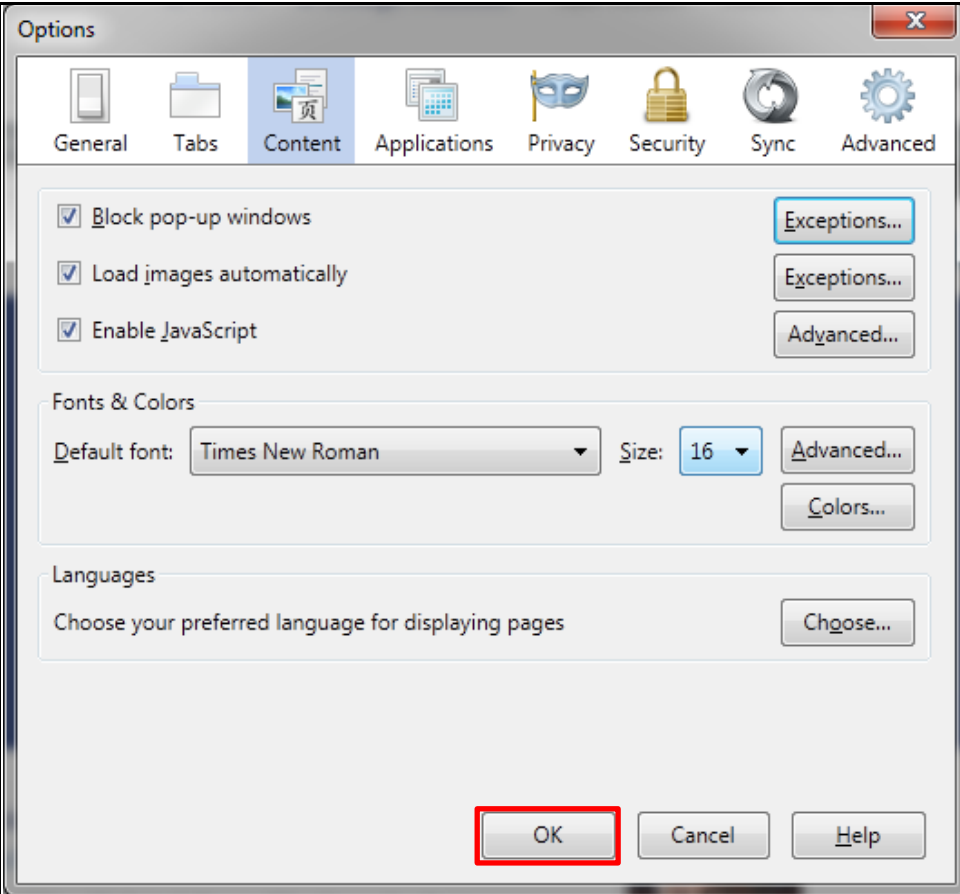
5.	
	<p>To add a website to the Exceptions list, on the <b>Allowed Sites – Pop-ups</b> dialogue box in the <b>Address of web site</b> field, enter <a href="http://home.cunyfirst.cuny.edu">home.cunyfirst.cuny.edu</a>.</p>
6.	<p>Click the <b>Allow</b> button.</p>

7.



Click the **C**lose button.

8.



The screenshot shows a dialog box titled "Options" with a close button (X) in the top right corner. The "Content" tab is selected, indicated by a blue highlight. The dialog contains several sections: "Block pop-up windows" with a checked checkbox and an "Exceptions..." button; "Load images automatically" with a checked checkbox and an "Exceptions..." button; "Enable JavaScript" with a checked checkbox and an "Advanced..." button; "Fonts & Colors" with a "Default font" dropdown set to "Times New Roman", a "Size" dropdown set to "16", and "Advanced..." and "Colors..." buttons; and "Languages" with a "Choose your preferred language for displaying pages" label and a "Choose..." button. At the bottom, there are "OK", "Cancel", and "Help" buttons. The "OK" button is highlighted with a red rectangular box.

Click the **OK** button.

**End of Procedure.**

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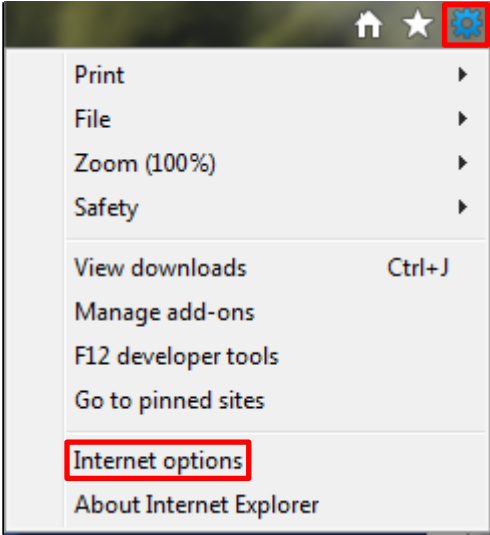
## Managing Microsoft Internet Explorer Pop Up Blockers for CUNYfirst

To save or print .pdf files from CUNYfirst, pop-up blockers must be turned-off in your browser prior to beginning the transaction (step sheet). The user will need to start again from the beginning of the transaction when the browser's pop-up blocker is not turned off.

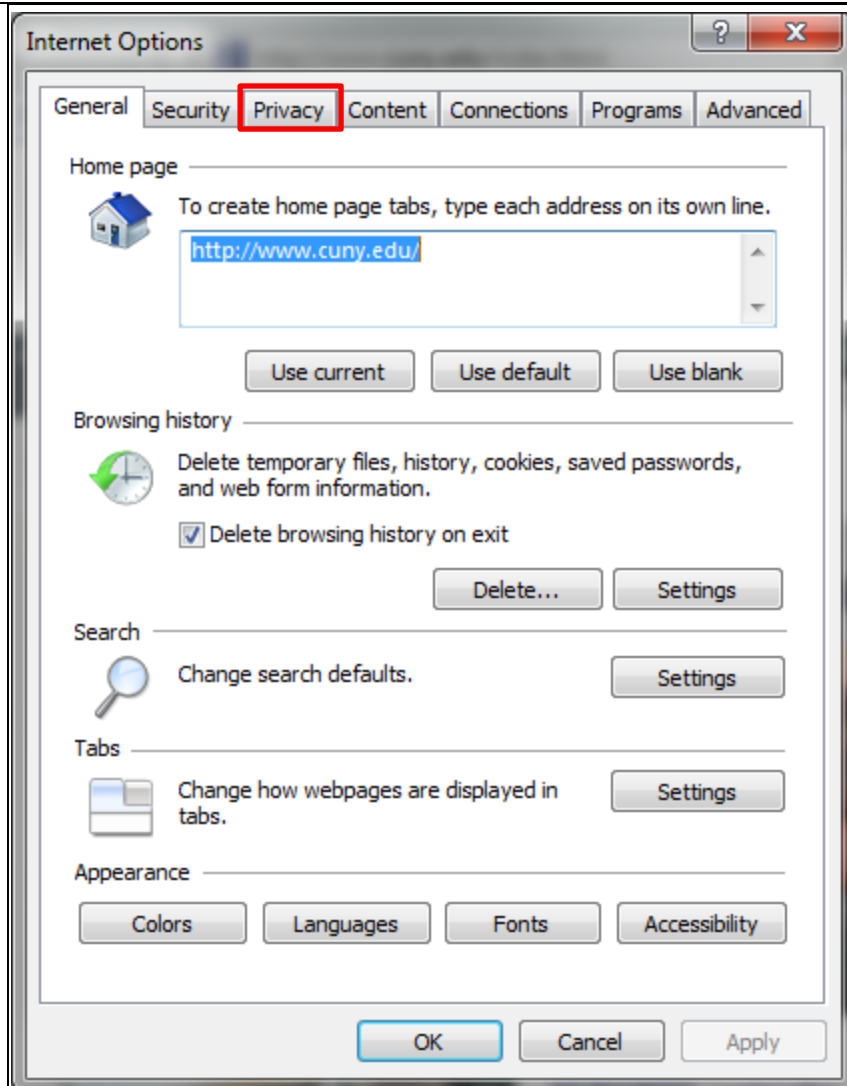
Some browsers allow the user to automatically allow pop-ups from specific websites. Once these browsers are set, then the user will always be able to get .pdf files or print from CUNYfirst without making further adjustments.

Major browsers supported by CUNYfirst are Mozilla Firefox, Microsoft Internet Explorer, and Apple Safari.

**Note: Each CUNY institution schedules administrative maintenance of browser software as needed. In that event, this procedure may need to be repeated.**

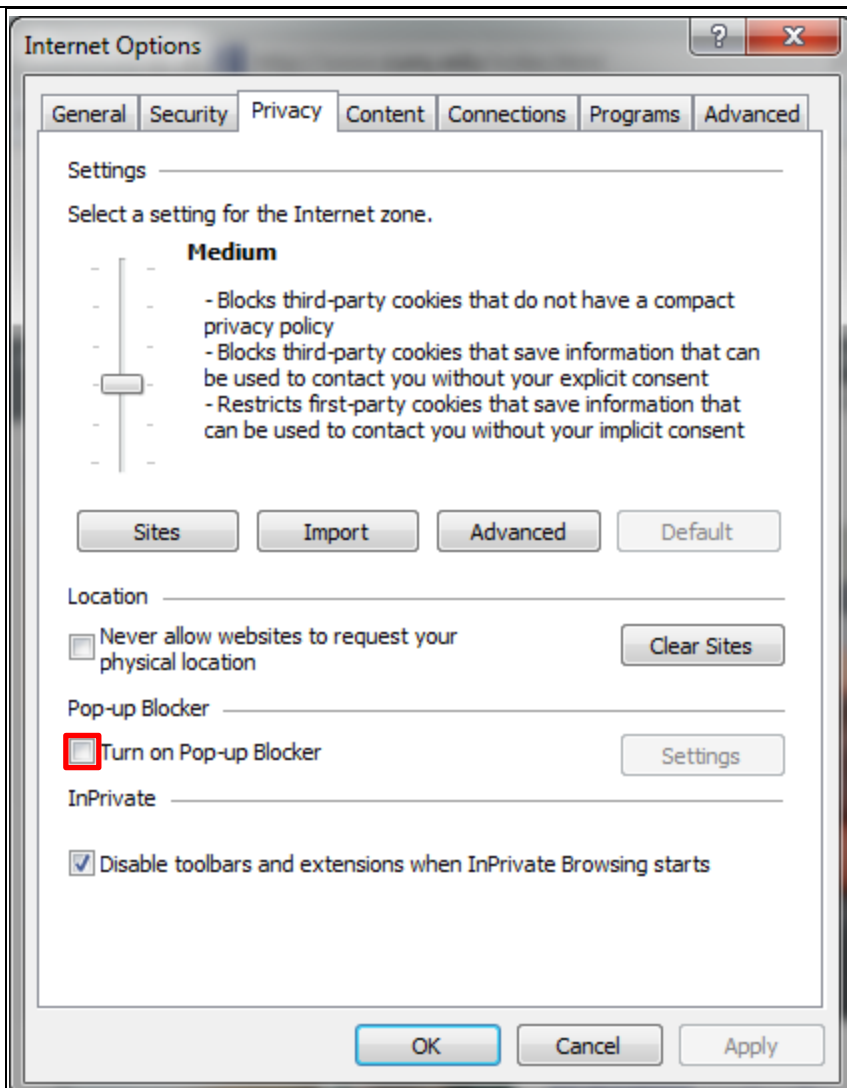
Step	Action
1.	 <p>In the header, click the <b>Tools</b> icon.</p>
2.	From the menu, select <b>Internet options</b> .

3.



Select the **Privacy** tab.

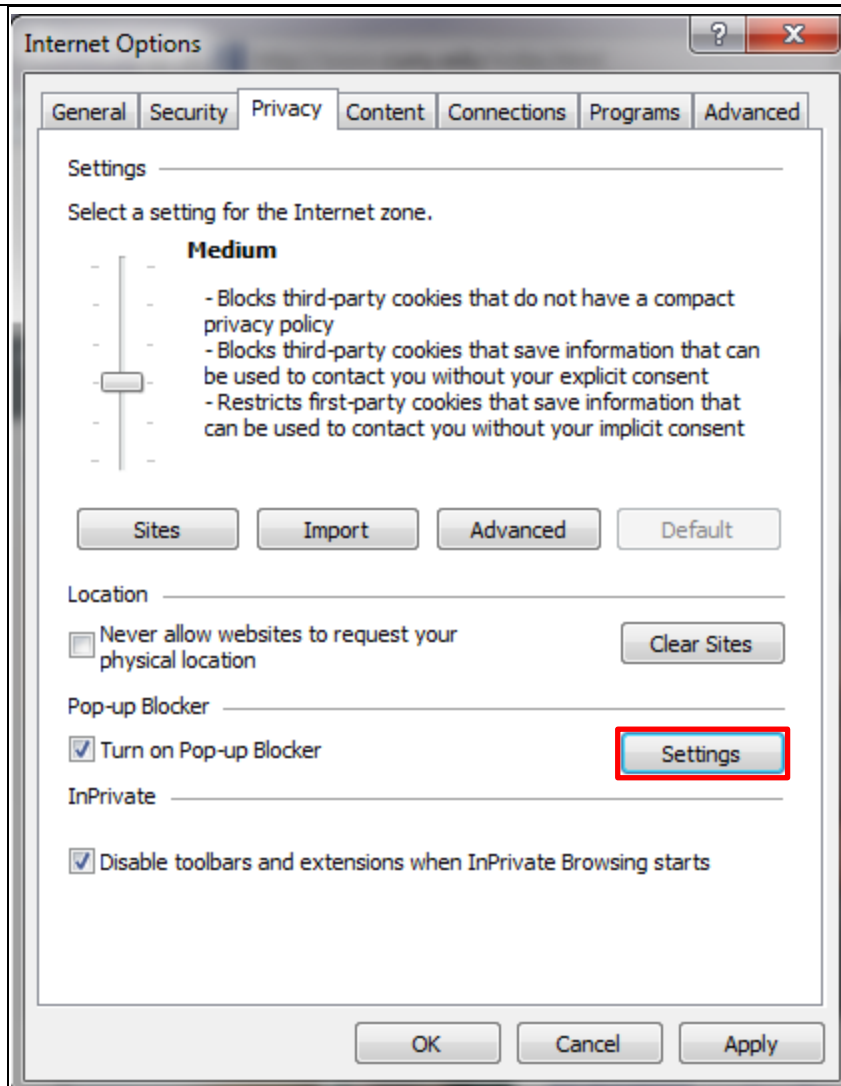
4.



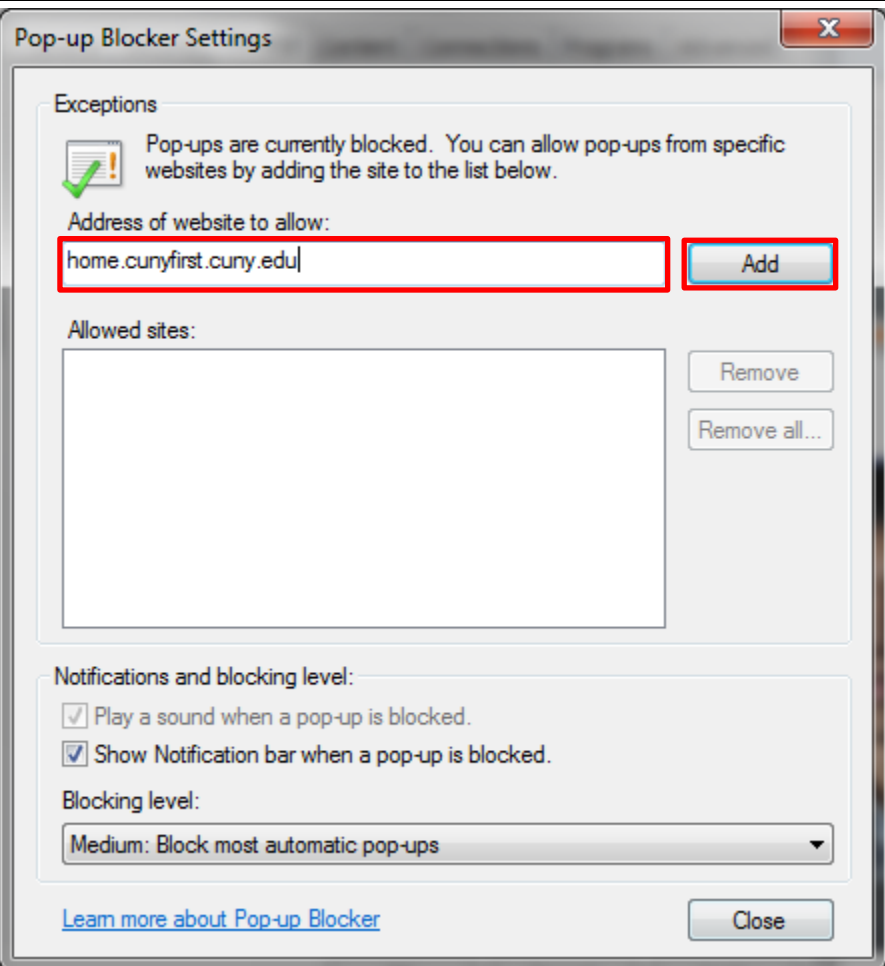
Select the  **Turn on Pop-Up Blocker** checkbox.



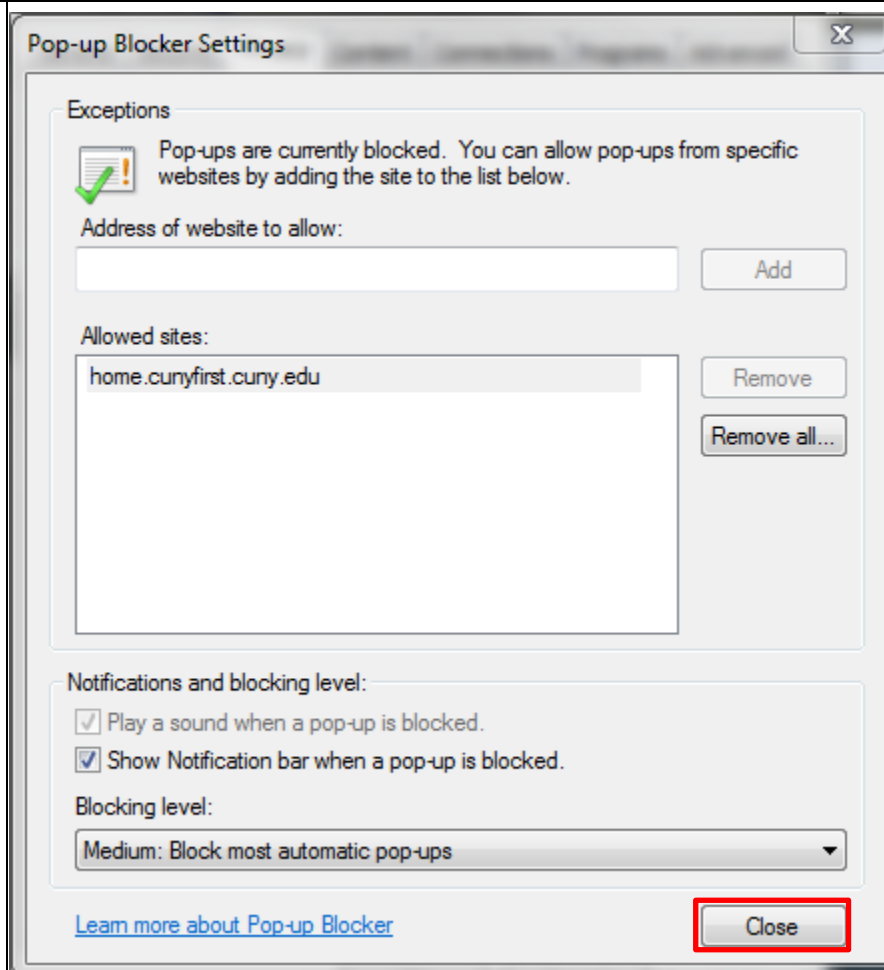
5.



Select the **Settings** button.

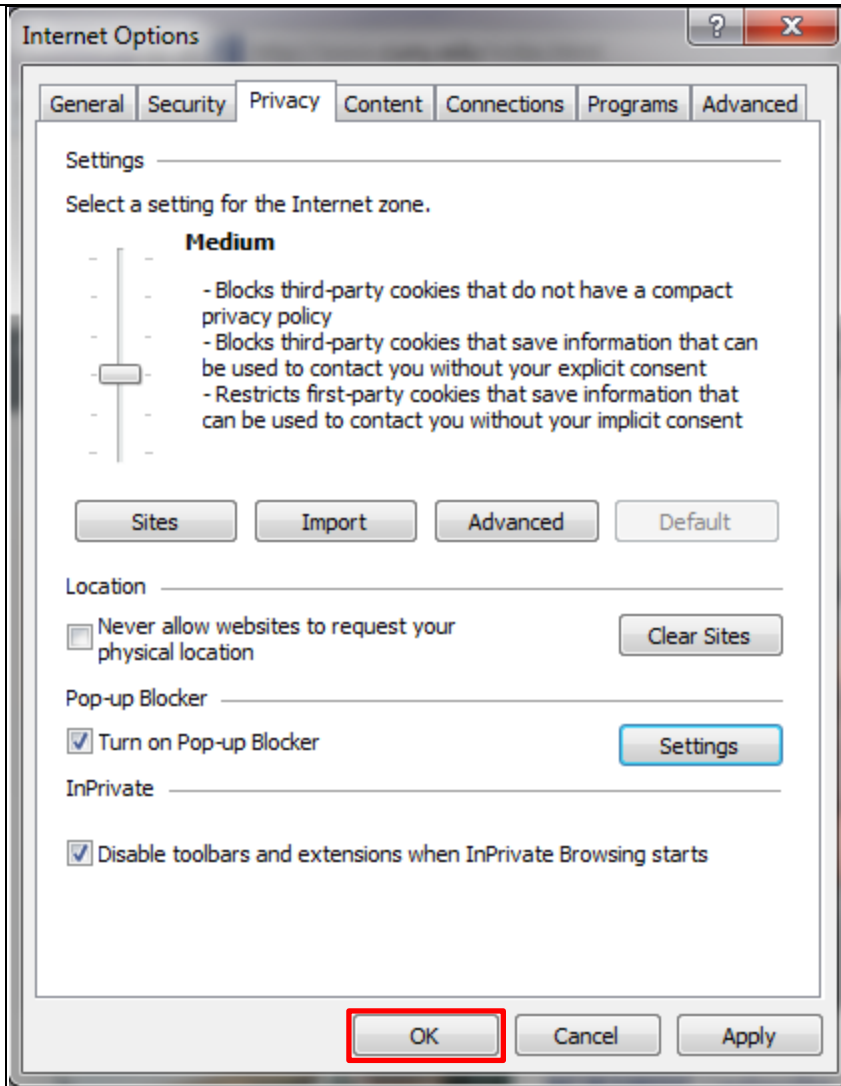
6.	 <p>Pop-up Blocker Settings</p> <p>Exceptions</p> <p>Pop-ups are currently blocked. You can allow pop-ups from specific websites by adding the site to the list below.</p> <p>Address of website to allow: <input type="text" value="home.cunyfirst.cuny.edu"/> <input type="button" value="Add"/></p> <p>Allowed sites: <input type="text"/> <input type="button" value="Remove"/> <input type="button" value="Remove all..."/></p> <p>Notifications and blocking level:</p> <p><input checked="" type="checkbox"/> Play a sound when a pop-up is blocked. <input checked="" type="checkbox"/> Show Notification bar when a pop-up is blocked.</p> <p>Blocking level: Medium: Block most automatic pop-ups</p> <p><a href="#">Learn more about Pop-up Blocker</a> <input type="button" value="Close"/></p>
7.	Click the <b>Add</b> button.

8.



Click the **Close** button.

9.



Click the **OK** button.

**End of Procedure.**

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## Managing Apple Safari Pop Up Blockers for CUNYfirst

To save or print .pdf files from CUNYfirst, pop-up blockers must be turned-off in your browser prior to beginning the transaction (step sheet). The user will need to start again from the beginning of the transaction when the browser's pop-up blocker is not turned off.

Some browsers allow the user to automatically allow pop-ups from specific websites. Once these browsers are set, then the user will always be able to get .pdf files or print from CUNYfirst without making further adjustments.

Major browsers supported by CUNYfirst are Mozilla Firefox, Microsoft Internet Explorer, Google Chrome, and Apple Safari.

**Note: Each CUNY institution schedules administrative maintenance of browser software as needed. In that event, this procedure may need to be repeated.**

Step	Action
1.	 <p>The screenshot shows the Safari application menu. The 'Block Pop-Up Windows' option is checked and highlighted with a red box. Other visible options include 'About Safari', 'Report Bugs to Apple...', 'Preferences...', 'Private Browsing', 'Reset Safari...', 'Empty Cache...', 'Services', 'Hide Safari', 'Hide Others', 'Show All', and 'Quit Safari'.</p>
	<p>To allow pop-ups in Safari, select <b>Safari</b> on the main tool bar.</p>
2.	<p>If the <b>Block Pop-Up Windows</b> option is checked, select it to uncheck it and unblock pop-up windows.</p> <p><b>Note: This applies to all websites. There is no site specific option in Safari.</b></p>
	<p><b>End of Procedure.</b></p>

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