



Directory Correction Form

Please fill out the following form and send it to the Information Technology Department by one of the following resources:

Email: Save the form to your computer and then send it as an email attachment to Directoryservices@bcc.cuny.edu

Mail: Mail us the form via interoffice mail to the Operator office in CO-836.

Please note changes in personnel on this form. Be sure to include social or professional titles, such as Mr., Mrs., Ms., Dr., Dean, Prof., etc.

Last Name	First Name	Middle	Title
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Dept./Office/Program	Building	Room	Extension
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Check One: Correction Addition Deletion

Last Name	First Name	Middle	Title
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Dept./Office/Program	Building	Room	Extension
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Check One: Correction Addition Deletion

Last Name	First Name	Middle	Title
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Dept./Office/Program	Building	Room	Extension
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Check One: Correction Addition Deletion

Last Name	First Name	Middle	Title
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Dept./Office/Program	Building	Room	Extension
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Check One: Correction Addition Deletion
