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|----|----------------------------------|----|-----------------------------|
| AL | ALTSCHUL HOUSE | HL | HAVEMEYER LAB |
| AG | ALUMNI GYM | LH | LANGUAGE HALL |
| BA | BROWN ANNEX | LA | LOEW ANNEX |
| BH | BEGRISCH HALL | LO | LOEW HALL |
| BL | BLISS HALL | MH | MACCRACKEN HALL |
| BU | BUTLER HALL | ME | MEISTER HALL |
| CC | CHILDREN'S CENTER | NL | NORTH HALL & LIBRARY |
| CP | CARL POLOWCZYK HALL | NH | NEW HALL |
| CH | COMMUNITY HALL | NI | NICHOLS HALL |
| CO | COLSTON HALL | PG | PATTERSON GARAGE |
| EP | ENERGY PLANT | PH | PHILOSOPHY HALL |
| GM | GOULD MEMORIAL LIBRARY | RB | RECEIVING BUILDING |
| GR | GREENHOUSE | BC | ROSCOE BROWN STUDENT CENTER |
| GU | GUGGENHEIM HALL | SA | SAGE HALL |
| HF | HALL OF FAME FOR GREAT AMERICANS | SH | SOUTH HALL |
| HA | HAVEMEYER ANNEX | SN | SNOW HALL |

+ Ground floor accessible only

Congratulations on being accepted to Bronx Community College!

Here are six basic steps you'll need to follow to complete your admissions process, and three helpful tips to help you navigate your enrollment process successfully.

- If you have already submitted the required documents to the University Application Processing Center (UAPC) or to the Admissions Office, place a check mark next to the corresponding boxes.
- Students who complete these steps will be able to register for classes early.

Verify that your correct email address is on file.

All communication will be sent to your personal email address throughout the admissions process.

STEP 1

| | REQUIRED ACTIONS | CONTACT INFORMATION |
|---|---|--|
| ACCEPTED STUDENT INFORMATION SESSION | | |
| ALL STUDENTS | <input type="checkbox"/> Attend a mandatory Accepted Student Information Session to get a complete overview of the enrollment process. <input type="checkbox"/> Learn how to prepare for the CUNY Assessment Skills Test <input type="checkbox"/> Learn how to apply for Financial Aid | ▶ Admissions Office Loew Hall [LO], Room 224 718.289.5895 Financial Aid Office Colston Hall [CO], Room 504 718.289.5700 |

STEP 2

| | REQUIRED ACTIONS | CONTACT INFORMATION |
|--|--|---|
| CUNY SKILLS ASSESSMENT TESTS AND DEPARTMENTAL EXAMS | | |
| ALL STUDENTS | <input type="checkbox"/> The CUNY Skills Assessment Tests are as follows: ■ Reading (computerized) You will read several passages of literature and answer multiple choice questions. ■ Writing (90 minutes) You will read a passage of literature and write a written response. ■ Mathematics (computerized) You will complete up to four sections: (1)Numeric Skills/Pre-Algebra (2)College Algebra (3)Algebra (4)Trigonometry <input type="checkbox"/> Prepare for the Tests Practice questions and test guides are available at www.bcc.cuny.edu (Click on: Admissions > Testing and Placement Exams) <input type="checkbox"/> If you received notification of your appointment date and time, report to Nichols Hall [NI], Room 200A to take the test. <input type="checkbox"/> If you have not received an appointment, contact the Admissions Office. | ▶ Admissions Office Loew Hall [LO], Room 224 718.289.5895 |

STEP 3

| | REQUIRED ACTIONS | CONTACT INFORMATION |
|----------------------------|---|---|
| PROOF OF GRADUATION | | |
| INCOMING FRESHMEN | <input type="checkbox"/> High school diploma and official high school transcript OR <input type="checkbox"/> GED and transcript of scores | ▶ Admissions Office Loew Hall [LO], Room 224 718.289.5895 |
| TRANSFER STUDENTS | <input type="checkbox"/> Official high school transcripts (if you have completed less than 24 college credits from an accredited institution) AND <input type="checkbox"/> Final official college transcripts from every post secondary school attended | ▶ Admissions Office Loew Hall [LO], Room 224 718.289.5895 |

STEP 4

| REQUIRED ACTIONS | | CONTACT INFORMATION |
|--|---|---|
| IMMUNIZATION AND MEDICAL RECORDS | | |
| <p>ALL STUDENTS</p> <p>NOTE: Students born on/or after January 1, 1957 must complete the MMR form.</p> | <p><input type="checkbox"/> Immunization requirement forms</p> <ul style="list-style-type: none"> ■ Provide proof of vaccination for Measles Mumps and Rubella (MMR) ■ Provide proof of vaccination for Meningitis (MEN), or sign a waiver. <p><input type="checkbox"/> Download immunization and physical examination forms at www.bcc.cuny.edu (Click on: Admissions > Forms and Guides)</p> | <p>▶ Health Services Office Loew Hall [LO], Room 101 718.289.5858</p> |

STEP 5

| APPLY FOR FINANCIAL AID | | CONTACT INFORMATION |
|--|--|--|
| APPLY FOR FINANCIAL AID | | |
| <p>ALL STUDENTS</p> <p>NOTE: Bronx Community College School Codes:</p> <ul style="list-style-type: none"> ■ FAFSA Code - 002692 ■ TAP Code - 1400 <p>If you have already filed your taxes, use the IRS Data Retrieval Tool to automatically upload your IRS information to your FAFSA .</p> | <p><input type="checkbox"/> File your Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Print a copy of your application and confirmation page.</p> <p><input type="checkbox"/> Apply for a Federal Student Aid Identification Number (FSA ID) at fsaid.ed.gov</p> <p>You May use your FSA ID to do the following:</p> <ul style="list-style-type: none"> ■ An FSA ID gives you access to Federal Student Aid's online systems and can serve as your legal signature. ■ Access your personal records online to verify your data or make corrections ■ Check the status of your FAFSA application <p><input type="checkbox"/> File for New York State Tuition Assistance Program (TAP) online at www.tapweb.org</p> <p><input type="checkbox"/> If you are not eligible for financial aid, you can set up a payment plan with Nelnet Business Solutions. Contact the Bursar's Office for additional information.</p> | <p>▶ Financial Aid Office Colston Hall [CO], Room 504 718.289.5700</p> <p>Bursar's Office Colston Hall [CO], Main Level 718.289.5617</p> |

STEP 6

| PROOF OF RESIDENCY | | CONTACT INFORMATION |
|---|--|--|
| PROOF OF RESIDENCY | | |
| <p>NEW YORK CITY RESIDENTS</p> <p>NOTE: Not all students are required to submit residency documents</p> | <p><input type="checkbox"/> Check your personal email address to view your Admissions Checklist</p> <p><input type="checkbox"/> Submit the required residency documents immediately in order to be approved for the lower tuition rate</p> <p><input type="checkbox"/> Download residency forms at www.bcc.cuny.edu (Click on: Admissions > Forms and Guides)</p> | <p>▶ Admissions Office Loew Hall [LO], Room 224 718.289.5895</p> |
| <p>OUT OF CITY RESIDENTS (i.e. Westchester, Rockland, Nassau, etc.)</p> | <p><input type="checkbox"/> Go to the Admissions Office to pick up a certificate of residency form OR</p> <p><input type="checkbox"/> Download residency forms at www.bcc.cuny.edu (Click on: Admissions > Forms and Guides)</p> | |

HELPFUL TIPS

TIP: 1

| STUDENTS EXEMPT FROM TAKING THE CUNY SKILLS ASSESSMENT TESTS | STUDENTS EXEMPT FROM TAKING THE CUNY SKILLS ASSESSMENT TESTS | CONTACT INFORMATION |
|--|--|---------------------|
| <p><input type="checkbox"/> Bachelor's or higher degree</p> <p><input type="checkbox"/> Previously taken the test and wish to accept the results of prior test. (If you took the initial exam more than two years ago, you have the option of retesting to improve your scores)</p> <p><input type="checkbox"/> Receive the following scores in Reading and Writing:</p> <ul style="list-style-type: none"> ■ SAT Critical Reading score of 480 or higher ■ ACT English score of 20 or higher ■ New York State English Regents score of 75 or higher ■ A grade of C or better in freshman composition or a higher level English course <p><input type="checkbox"/> Receive the following scores in Mathematics:</p> <ul style="list-style-type: none"> ■ SAT Math score of 500 or higher ■ ACT Math score of 21 or higher ■ New York State Regents with a score of 80 or higher in either Integrated Algebra, Geometry or Algebra 2/Trigonometry AND successful completion of the Algebra 2/Trigonometry or higher-level course. ■ Score of 75 or higher in one of the following: <ul style="list-style-type: none"> ■ Math A or Math B ■ Sequential II or Sequential III ■ A grade of C or better in a 3-unit or more mathematics course <p>NOTE: Students who are exempt from the criteria listed above are still required to take the CUNY Assessment Test Mathematics (Math 3) for placement into college level math courses.</p> | <p>▶ Admissions Office Loew Hall [LO], Room 224 718.289.5895</p> | |

TIP: 2

| TUITION AND FEES | | CONTACT INFORMATION |
|---|---|--|
| TUITION AND FEES | | |
| <p>ALL STUDENTS</p> <p>NOTE: Tuition and fees must be paid by the due date.</p> | <p>▶ New York Resident Tuition</p> <ul style="list-style-type: none"> ■ Matriculated Full-time student \$2,400.00/semester ■ Matriculated Part-time student \$210.00/per credit <p>▶ Non-Resident Tuition</p> <ul style="list-style-type: none"> ■ Matriculated Student - full-time and part-time \$320.00/per credit <p>▶ Student Fees/Semester</p> <p>FULL-TIME STUDENTS</p> <ul style="list-style-type: none"> ■ \$77.60 Association Fee ■ \$125.00 Technology Fee <p>PART-TIME STUDENTS</p> <ul style="list-style-type: none"> ■ \$52.60 Association Fee ■ \$62.50 Technology Fee <p>*Tuition & Fees are Subject to Change</p> | <p>▶ Bursar's Office Colston Hall [CO], Main Lobby 718.289.5617/5618</p> |

TIP: 3

| DISABILITY SERVICES | | CONTACT INFORMATION |
|--|--|---|
| DISABILITY SERVICES | | |
| <p>STUDENTS WITH A DISABILITY</p> <p>NOTE: Documentation of your disability will NOT be accepted from any other educational institution.</p> | <p><input type="checkbox"/> If you require any specialized accommodations, register with the Disability Services Office to document your disability.</p> <p><input type="checkbox"/> Students must complete an Intake Form.</p> <p><input type="checkbox"/> A Medical Documentation form must be completed by your medical provider.</p> <p><input type="checkbox"/> Download each form at www.bcc.cuny.edu (Click on: Admissions > Services > Disability Services > Apply)</p> | <p>▶ Disability Services Office Loew Hall [LO], Room 213 718.289.5874</p> |

For more information, contact the Admissions Office at:

Email: Admission@bcc.cuny.edu | **Telephone:** 718.289.5895

Fax: 718.289.6352 | **Website:** www.bcc.cuny.edu/Admissions

Hours of operation: Monday and Thursday 9:00 a.m.-7:00 p.m. (ONLY when classes are in session)
Tuesday and Wednesday 9:00 a.m.-5:00 p.m. | **Friday** 9:00 a.m.-12:00 p.m.